PICNIC SHELTER RENTAL FORM

This reservation gives you priority for the use of the shelter space only, on the date listed below.

Shelter Rented *(please check one)*

☐ Discovery Park #1 Discovery Pond Shelter $ 15.00 (3 picnic tables-no electricity)

☐ Discovery Park #2 Learning Center Shelter $ 35.00

☐ Saulsbury #1 Chicken Creek Shelter $ 20.00

☐ Saulsbury #2 Boat Ramp Shelter $ 20.00

☐ Jack Shuger Park Shelter $ 20.00

Date of Rental _____ Estimated Attendance_____

Name_____

Group or Organization_____

Address_____

Primary Phone_____ Secondary Phone_____

Email_____

Will you have any of the following at your event? *(check all that apply)*

___Inflatable bouncy toy   ___Amplified Sound   ___Pop-up Tents   ___Piñatas

___Additional grills   ___Generator   ___Alcohol (not allowed in Discovery Park)

___Other_____

IMPORTANT INFORMATION

● **Reservation is not secured until rental form and payment has been received.**

● All parks close at 10:30 p.m.

● Vehicles may not drive or park on the grass.

● Fires must be confined to grills and fire rings.

● Alcohol is not allowed in Discovery Park. Beer & wine are allowed at Saulsbury & Jack Shuger Park. Kegs require special permission. Hard liquor is not allowed in any park.

● A current certificate of liability insurance must be received from the rental company to have an inflatable bouncy house.

● Shelter should be left clean and free of damage. Garbage should be disposed of properly .

● A special events permit is required for 1) any event with 100 or more people 2) a wedding and/or reception 3) any event charging admission or for services regardless of the number of people 4) any event advertising that it is open to the public.

I, the undersigned, hereby agree to release and discharge Muscatine County, its agents, officers, employees, volunteers and insurers from all claims, demands, actions, judgements, and executions. This release includes that I, or the group renting the shelter may have against Muscatine County for all personal injuries, death or property damage that may arise out of the rental and use of Muscatine County's shelters and parks.

Signature_____ Date_____

Muscatine County Conservation Board, 3300 Cedar St., PO Box 109, Muscatine, IA 52761

Phone (563) 264-5922   Email conservation@co.muscatine.ia.us

Office Use Only	Payment Amount $ _____ Date_____ Received By_____
	Payment Method ___cash ___check ___credit card ___debit card